

Below are questions on behalf of PharMerica regarding the IFB Solicitation MDH/OPASS 20-18592 for Pharmaceutical Services.
Submitted 6/1/20

- Pg iii: bids are to be password protected. Should we send a separate email with the password to open the proposal file?

Department Response: Please refer to the Pre-Bid Conference Minutes. **AS STATED ON THE KEY INFORMATION SHEET, BIDS SHALL BE SENT ELECTRONICALLY TO MY EMAIL ADDRESS. ALSO AS NOTED, BIDS MUST BE PASSWORD PROTECTED. UPON RECEIPT OF YOUR BIDS, I WILL SEND YOU A RECEIPT FOR YOUR RECORD AND ASK THAT YOU SEND ME THE PASSWORD**

- Pg 2, Item 2.1.2: the department intends to make up to 6 awards. If a vendor is interested in providing services for all six facilities, should they submit one proposal for all six facilities, or a separate proposal for each facility (a total of six proposals)?

Department Response: The procurement method for this solicitation is Competitive Sealed Bidding (CSB). Bidders should complete the Bid Form for each facility they are interested in providing pharmaceutical service.

- Pg 5, Item [2.3.2.18](#): provide 8 hours of pharmaceutical in-service training. Please clarify if this requirement is 8 hours per MDH facility, or 8 hours total across all facilities.

Department Response: Eight (8) hours in-service training per facility.

- Pg 7, Item [2.3.4.1](#): provide notice of intended Assigned Pharmacist with license, etc. Other items requested after notification of contract award are allowed to be provided with the proposal. If we have this information at the time of the proposal, would it be helpful to include it with our proposal submission?

Department Response: As stated previously, this is a CSB procurement not a CSP. Information regarding Assigned Pharmacist will be required of the successful bidder only – not at bid submission.

- Pg 12, Item [2.3.8.1](#): provide a minimum number of medication carts as requested by the facility. Please clarify the number of med carts needed for each facility and the preferred size of each cart.

Deer's Head Center – 9 medication carts

Holly Center – 6 medication carts (5 full size, 1 interim size)

Potomac Center/SETT – 7 medication carts

RICA-Baltimore – 3 medication carts (40" wide x 42" tall x 25" deep)

RICA-Rockville – 3 medication carts

WMHC – 12 medication carts

- Pg 12, Item [2.3.8.2](#): furnish cabinets. Please clarify the number of cabinets needed for each facility and the preferred size of each cabinet.

WMHC – 3 Pyxis like cabinets

DHHC – 2 Pyxis like cabinets

Holly Center – N/A

Potomac Center – 7 cabinets small

RICA-Baltimore – No cabinets – 4 interim boxes

- Pg 38, Item 4.8.2: bids shall be tabulated or a bid abstract made. Please clarify the information MDH is seeking in a bid abstract/tabulation.

Department Response: The Department will tabulate the bid using the bid amount totals found on the x-cell bid sheet.

- Pg 39, Item 4.17: any exceptions to this IFB or the contract must be raised prior to bid submission. Please advise if these exceptions, if any, should be emailed to the procurement contact prior to our proposal submission. Is there any specific format required to submit exceptions, if any?

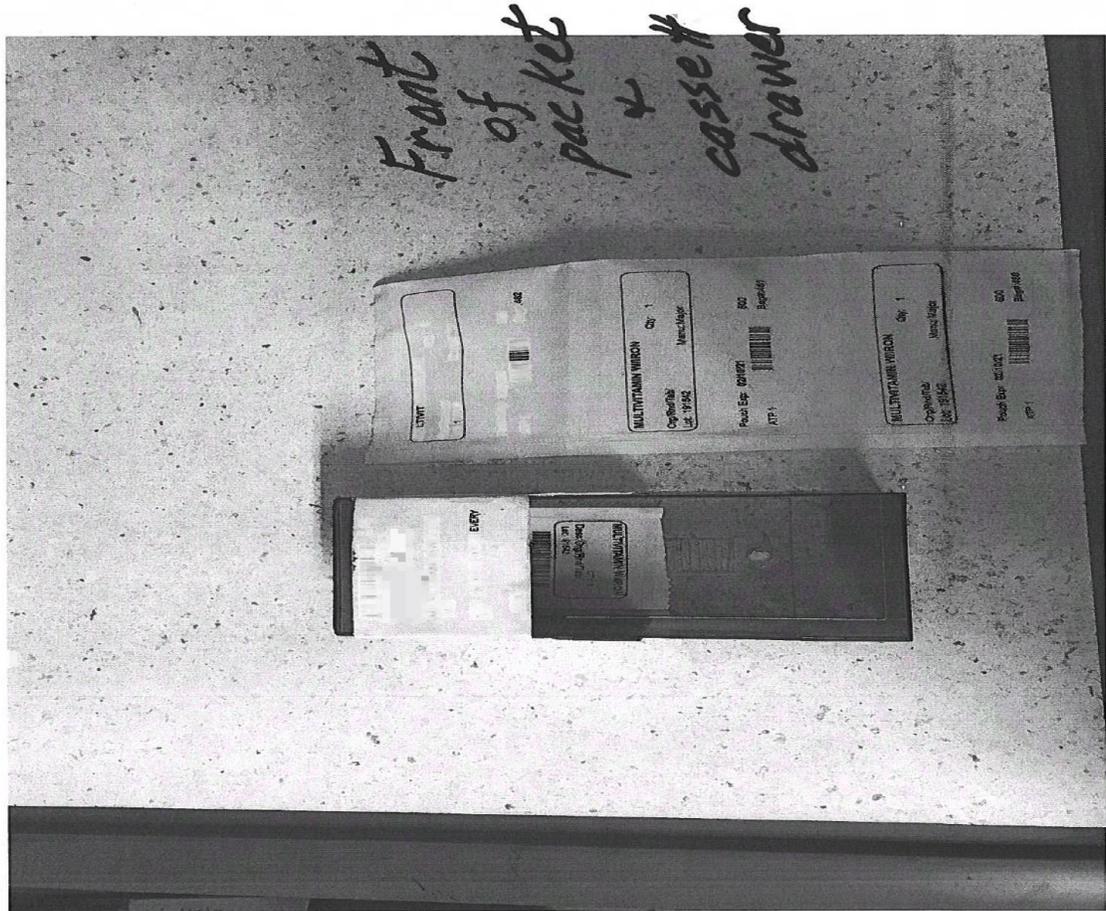
Department Response: Exceptions should be addressed to the Department using the contact information listed on the Key Information Sheet. There is no specific format requirement.

- Pg 57, B-1 Bid Form: Please clarify the format in which this form, and the print outs of actual acquisition costs, should be submitted (i.e., PDF, Excel, both).

Department Response: As stated, see separate Excel Bid Form labeled ATTACHMENT B – Bid Form. NOTE: The form was posted as Appendix 2.

- Who is the current pharmacy service provider(s)? **Department Response:** Allied Pharmaceutical (Deer’s Head Center, Holly Center, RICA-Baltimore, RICA-Rockville, Western MD Center). Pharmicare (Potomac Center)
- What is the payor mix for each facility?
- Can we please get a breakdown by facility of preferred packaging and dispensing? The RFP specifies unit dose when feasible. Please confirm for all facilities with dispensing preferences.
- Can you provide a picture of the cassette cartridges or details regarding this?





- Is the Opus system currently being used for cassettes and is that required?
- Per the RFP, some of the facilities are using Yardi/Optimus and other others show the EMR/EHR as “pending approval of the State of Maryland, Department of Health centralized EHR.” When do you expect to have that approval, and implement the EHR? What details of the EHR are you able to provide?

Department Response – It is unknown when approval will be received.

- If you would, please provide a list of the organizations represented on the bidder’s conference call.

Department Response: See Pre-Bid Conference Minutes

- If you would, please provide the current vendors’ monthly administrative costs per facility.

Department Response – Contractors’ administrative cost are not public information.

- Can you provide any details related to the SOC 2 Audit, costs, and who is responsible for the fees incurred for the audit? **Department Response:** The SOC 2 Audit is the responsibility of the contractor. The cost for the requirement will be included contractor’s bid price. Refer to B-1 Bid Instructions – Item I. All Bid prices entered below are to be fully loaded prices that include all costs/expenses associated with the provision of services as required by the IFB. The Bid price shall include, but is not limited to, all: labor, profit/overhead, general operating, administrative, and all other expenses and costs necessary to perform the work set forth in the solicitation. No

other amounts will be paid to the Contractor. If labor rates are requested, those amounts shall be fully loaded rates; no overtime amounts will be paid

- If possible, can you provide a list of all medications you stat-ordered in the past year per facility? Alternatively, can you indicate the total number of stat orders per facility?

Kindest regards,
Christie

Christie Greene
Business Development Director, Proposals
BrightSpring Health Services
805 N. Whittington Parkway
Louisville, KY 40222
Office: 502.630.7267
Mobile: 502.889.6531
christina.greene@brightspringhealth.com

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